

Microsoft MO-200

Microsoft Excel (Excel and Excel 2019)

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Product Version

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Latest Version: 6.0

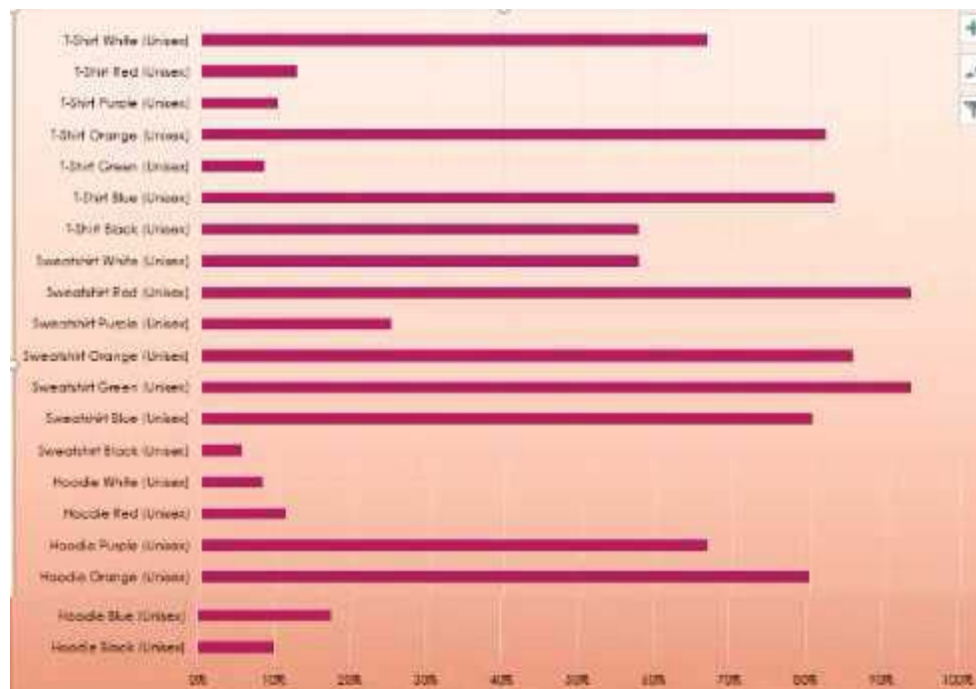
Topic 1, Clothing Orders

Case Study

Exhibit.

[illegible]

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
SKU	Product Name	Product Type	Color	In Stock	Max Inventory	Inventory Level %	Inventory Notice	Unit Cost	Unit Price	Tax	Price with Tax				
HBKU	Hoodie Black (Unisex)	Hoodie	Black	20	200	10%		\$ 15.00	\$ 30.00		\$ 30.00				
HBU	Hoodie Blue (Unisex)	Hoodie	Blue	42	240	18%		\$ 15.00	\$ 30.00		\$ 30.00				
HGU	Hoodie Green (Unisex)	Hoodie	Green	24	150	16%		\$ 15.00	\$ 30.00		\$ 30.00				
HOU	Hoodie Orange (Unisex)	Hoodie	Orange	120	150	80%		\$ 15.00	\$ 30.00		\$ 30.00				
HPU	Hoodie Purple (Unisex)	Hoodie	Purple	80	120	67%		\$ 15.00	\$ 30.00		\$ 30.00				
HRU	Hoodie Red (Unisex)	Hoodie	Red	20	180	11%		\$ 15.00	\$ 30.00		\$ 30.00				
HWU	Hoodie White (Unisex)	Hoodie	White	24	300	8%		\$ 15.00	\$ 30.00		\$ 30.00				
SBKU	Sweatshirt Black (Unisex)	Sweatshirt	Black	21	400	5%		\$ 12.00	\$ 24.00		\$ 24.00				
SBLU	Sweatshirt Blue (Unisex)	Sweatshirt	Blue	201	250	80%		\$ 12.00	\$ 24.00		\$ 24.00				
SGU	Sweatshirt Green (Unisex)	Sweatshirt	Green	140	150	93%		\$ 12.00	\$ 24.00		\$ 24.00				
SOU	Sweatshirt Orange (Unisex)	Sweatshirt	Orange	120	150	80%		\$ 12.00	\$ 24.00		\$ 24.00				
SPU	Sweatshirt Purple (Unisex)	Sweatshirt	Purple	20	80	25%		\$ 12.00	\$ 24.00		\$ 24.00				
SRLU	Sweatshirt Red (Unisex)	Sweatshirt	Red	140	150	93%		\$ 12.00	\$ 24.00		\$ 24.00				
SWU	Sweatshirt White (Unisex)	Sweatshirt	White	250	400	58%		\$ 12.00	\$ 24.00		\$ 24.00				
TBKU	T-Shirt Black (Unisex)	T-shirt	Black	238	250	95%		\$ 4.35	\$ 8.70		\$ 8.70				
TBLU	T-Shirt Blue (Unisex)	T-shirt	Blue	250	300	83%		\$ 4.35	\$ 8.70		\$ 8.70				
TGU	T-Shirt Green (Unisex)	T-shirt	Green	24	290	8%		\$ 4.35	\$ 8.70		\$ 8.70				
TOU	T-Shirt Orange (Unisex)	T-shirt	Orange	115	140	82%		\$ 4.35	\$ 8.70		\$ 8.70				
TPU	T-Shirt Purple (Unisex)	T-shirt	Purple	25	250	10%		\$ 4.35	\$ 8.70		\$ 8.70				
TRU	T-Shirt Red (Unisex)	T-shirt	Red	50	400	13%		\$ 4.35	\$ 8.70		\$ 8.70				
TWU	T-Shirt White (Unisex)	T-shirt	White	300	450	67%		\$ 4.35	\$ 8.70		\$ 8.70				



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Question: 1

You are updating the sales spreadsheet for an online clothing store.
On the "Quote" worksheet move the cells E8:F32 up to correct the alignment by deleting cells E7:F7.

Answer: Select and press delete on the home tab.

Question: 2

On the "Prices" worksheet, apply the Title style to cell A1.

Answer: Home Tab/ Styles group/ cell styles

Question: 3

On the "Orders" worksheet, filter the table data to display only the orders from "Alpine Ski House."

Answer: On the data tab, click filter. Display only alpine.

Question: 4

On the "Prices" worksheet, in the "Tax column, enter a formula that multiplies the value in the "Unit Price" column by cell L2.

Answer:

= _ * _

Question: 5

On the "Prices" worksheet, in the "inventory Notice" column, use a function to display "Low" if the "

inventory Level % is below 15%. Otherwise, leave the "Inventory Notice" blank.

Answer: =IF(inventory level<15%), "low", ""). Select and drag to apply to other rows

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